## CABINET OCTOBER 2017: NEW SAVINGS PROPOSAL DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2018/19 £000	2019/20 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC		Service/Section  Description  Service Implication	Leisure & Culture  Two year extension of the GLL contract  Extend continuity of service provision with same contractor	573		300	Med	Low	SP1
		Staffing Implications	for 2 further years.						
		Business Plan implications	Continuity of service maintained with existing contractual arrangements. Puts back the need to reprocure contract by two years						
_		Impact on other departments	Procurement and legal - as re-procurement delayed by 2 years; Children, Schools and Families - continuity of service provision by current contractor for 2 further years - school curriculum swimming, etc.						
age 47		Implications	Continuity of service maintained with existing contractual arrangements.  Contract change creating efficiencies. Key officer across council will be involved in the detail of the changes to ensure delivery.						

Sav	ings	Typ	E

SI1	Ind	come -	increase	in current	leve	l of	charges
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SI2 Income - increase arising from expansion of existing service/new service

**SS1** Staffing: reduction in costs due to efficiency

SS2 Staffing: reduction in costs due to deletion/reduction in service

**SNS1** Non - Staffing: reduction in costs due to efficiency

SNS2 Non - Staffing: reduction in costs due to deletion/reduction in service

**SP1** Procurement / Third Party arrangements - efficiency

**SP2** Procurement / Third Party arrangements - deletion/reduction in service

**SG1** Grants: Existing service funded by new grant

SG2 Grants: Improved Efficiency of existing service currently funded by unringfenced grant

<u>Panel</u>

C&YP Children & Young People CC Corporate Capacity

**HC&OP** Healthier Communities & Older People

**SC** Sustainable Communities

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS01	Service/Section	Infrastructure & Transactions - IT Service Delivery					L	L	SP1
		Description	Revenue Saving associated with current MFD contract		150					
		Service Implication	None							
		Staffing Implications	None							<u></u>
		Business Plan implications	None							
		Impact on other departments	None							
		Equalities Implications	None							
Pag		TOM Implications	None							
Ф	2018-19 CS02	Service/Section	Infrastructure & Transactions - Facilities Management							
48		Description	Reduction in the level of building repairs and maintenance undertaken on the corporate buildings		100			н	M	SPROP
		Service Implication	The level of routine repairs, general maintenance works and							
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other departments	Yes and users of the buildings.							
		Equalities Implications	None							
		TOM Implications	May have some impact in terms of the overall condition of the Councils propoerty portfolio and backlo maintenance requirements.							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	i Reniitationai	Type of Saving (see key)
	2018-19 CS03	Service/Section	Infrastructure & Transactions - Facilities Management							
		•	Adjust current Local Authority Liaison Officer (LALO) arrangements to require Assistant Directors to undertake	33	33					SNS1
		Service Implication	the duties as part of their job description.					L	L	
		Staffing Implications	None Removal of allowance to staff. Duties to be included in job decription of Assistant Directors							
		Business Plan implications	None							
P		Impact on other departments Equalities	Will be Assistant Directors across all departments.							
Page		-	None							
<u>4</u>			None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS04	Service/Section	Infrastructure & Transactions - Facilities Management							
		Description Service Implication	Delete or full cost recovery of one post within FM Possible if deletion of post	630	36			L	М	SS2
		Staffing Implications	Possible1FTE							
		Business Plan implications	None							
		Impact on other departments Equalities	Schools							
Page		Implications TOM Implications	None							
50			None							
	2018-19 CS05	Service/Section	Resources							
		Description Service Implication	Reduction in permanent staffing Efficiencies of new financial system when fully embedded		30			н	М	SS2
		Staffing Implications	should minimise effect on service							
		Business Plan implications	None							
		Impact on other departments	Increase in self service							
		Equalities Implications TOM Implications	None None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS06	Service/Section	Resources							
		=	Miscellaneous budgets within Resources None		0	17		L	L	SNS2
		Staffing Implications	None							
		Business Plan implications	None							
			None							
		= '	None							
		TOM Implications	None							
Pί	2018-19 CS07		Resources							
Page 51		•	Retender of insurance contract Procurement saving with no effect on service			50	25	L	L	SP1
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other	None							
		•	None							
		Implications TOM Implications	None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS08	Service/Section	Revenues and Benefits							
		Description Service Implication	Increase in income from Enforcement Service Increase in number of warrants received from ANPR contriventions		100	20	15	L	L	SI2
l		Staffing Implications								
		Business Plan implications	None							
		Impact on other	Increase in income for E & R							
		departments Equalities	None							
Р		Implications TOM Implications								
a		Service/Section	Customer Contact							
age 52		Description	Reduction/rationalisation in running costs budgets across multiple budgets		35			L	L	SNS1
10		Service Implication	None							
		Staffing Implications	None							
		Business Plan implications	None							
		Impact on other	None							
		departments								
		Equalities	None							
		Implications TOM Implications	None							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS10	Service/Section	Revenues and Benefits							
		Description Service Implication	Reduction in staffing Review of staffing structure within the section taking into account impact of universal credit, business rates retention, collection rates for all debt and welfare benefits.		60			L	M	SS2
		Staffing Implications	Approximately 2.0 FTE reduction							
Pag		Business Plan implications Impact on other departments Equalities Implications	Will be reviewed depending on review							
ge	2018-19 CS11	Service/Section	Corporate Services							
53		Description Service Implication	Restructure of management across Corporate Services Will impact significantly on level of support/service offered		400			М	M	SS2
		Staffing Implications	5-6 FTE senior managers							
		Business Plan implications	New ways of working and increased responsibilities							
l		Impact on other	Will require increase in self service and potential loss in							
		departments Equalities	customer satisfaction None							
		Implications	None							
		TOM Implications								

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS12	Service/Section	Corporate Governance							
			SLLp - reduction in legal demand Reduction in legal chargeable hours			50		н	М	SS2
		Staffing Implications	Possible 1 lawyer							
		implications Impact on other	None							
		departments Equalities Implications	None							
℧		TOM Implications	None							
ag	2018-19 CS13	Service/Section	Corporate Governance							
je 54		•	Audit and investigations Reduction in service days		50					
		Staffing Implications	Shared service							
		implications	Reduce audit capacity and resource for criminal and civil enforcement							
			None							
		departments Equalities	None							
		Implications TOM Implications								

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS14	Service/Section	Business Improvement - Business Systems							
Page 55		Description Service Implication  Staffing Implications  Business Plan implications  Impact on other departments Equalities Implications	M3 support to Richmond/Wandsworth Procurement is underway to refresh the system (M3) for managing manage Planning Applications, Building Control Applications and Land Charges Searches. The exercise is shared with the boroughs of Richmond and Wandsworth and it is envisaged that system support will be provided by Merton. Merton proposes to levy a charge to these boroughs for this support and absorb the additional work into the existing establishment, exploiting efficiencies and economies of scale.  The relevant officers within the team will be deployed on system support across several boroughs. No reductions are proposed.  The work programme of the team will need to be tightly managed to ensure the additional demand is efficiently managed within the existin work arrangements and establishment.  No impact on other departments is envisaged.		20			M	L	SI2
		TOM Implications	In line with TOM.							

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
	2018-19 CS15	Service/Section	Business Improvement - Policy & Partnerships	248		50		М	M	
		Description Service Implication Staffing Implications	Reduce headcount from 4.6 to 3.6  Some of the following services would need to cease - CMT administration, support for Merton Partnership, development and implementation of the Strategic Partner Programme, Merton Intelligence Hub and our strategy around the use of data. The service will explore the introduction of generic working.  Deletion of one post							
Page 56		Business Plan implications Impact on other departments  Equalities Implications TOM Implications	See service implications  The PSP team delivers support services that tend to support corporate cross cutting projects and there the impact of staff cuts would impact in terms of the projects/support that would cease.  These are likely since staff are affected.  Partnership working, objectives around improved use of data and objectives to improve preventative services within the VCS.							

Proposed Savings	1,014	187	40	
Corporate Services Targets	2,363	1,911	169	
Shortfall	1,349	1,724	129	3,202

### **NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017**

**DEPARTMENT: Children, Schools and Families** 

Panel	Ref	,	Description of Saving	Baseline Budget 17/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
C&YP	CSF2017-05	<u>Service</u>	Children Social Care								
			Delivery of preventative services through the Social	6,793			45		High	Medium	SNS1
		Service Implication	Impact Bond The LA will buy into the Pan-London Care Impact Partnership for the provision of a Social Impact Bond (SIB) to deliver services designed to work with families to keep young people out of care using the well established Multi-Systemic (MST) and Functional Family Therapy (FFT) methodologies. This work takes place in the context of a rising population with increasing complex needs.								
		Staffing Implications	None								
   		implications	No specific Implications  None								
Page		Equalities	This is a service for some of our most vulnerable children								
Je			and young people.								
5			This is in line with the CSF TOM and our Child and Young Person well-being model approach.								
C&YP	CSF2017-06	Service	Children Social Care								
			South London Family Drug and Alcohol Court	6,793			45		High	Medium	SNS1
			commissioning	,					· ·		
			Enable children to return home safely, thereby reducing								
			cost of care placements. This work takes place in the context of a rising population with increasing complex								
			needs.								
		Staffing Implications	None								
		implications	No specific Implications								
		Impact on other departments	Potential impact on legal department.								
		Equalities	This is a service for some of our most vulnerable children								
			and young people.								
			This is in line with the CSF TOM and our Child and Young Person well-being model approach.								

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000		2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
C&YP	CSF2017-07	<u>Service</u>	<u>Education</u>								
		Description	Review schools trade offer, raise charges or consider	1,381			60		Medium	Medium	SS2
		Service Implication	ceasing services from 2020.  All CSF SLAs as well as de-delegated services with schools will be reviewed to ensure i) full cost recovery; ii) LBM charges are in line with other providers. We will also								
		Staffing Implications	examine further opportunities to trade with schools.  If schools are unwilling/unable to pay for core and enhanced services this will result in approximately 2 posts deleted.								
		Business Plan	Should funding not be secured there will be implications for								
		implications	service volumes and outcomes.								
		Impact on other	Possible impact on child protection services if service								
		departments	reductions result in escalations from schools and others.								
Page 5		TOM Implications	We will use the Council's agreed HR policies and procedures for restructuring and will complete EAs. Education and Social Care services for C&YP will be reduced with higher thresholds for access. The department will continue to be reorganised to reflect downsizing. This saving is in line with TOM direction of travel to focus delivery on the council's statutory duties.								
Total	ı				0	0	150	0			
Total CS	SF Target Savi	ngs			0	0	3,328	132			
Savings identified as part of replacement savings							0				
•	II)/Surplus	· •	-		0	0	(3,178)	(132)			

<u>Saving</u>	<u>is Type</u>	<b>Panel</b>
SS1	Staffing: reduction in costs due to efficiency	

SS2 C&YP Children & Young People Staffing: reduction in costs due to deletion/reduction in service SNS1 O&S **Overview & Scrutiny** Non - Staffing: reduction in costs due to efficiency **Healthier Communities & Older People** SNS2 HC&OP Non - Staffing: reduction in costs due to deletion/reduction in service SCSP1 **Sustainable Communities** Procurement / Third Party arrangements - efficiency SG1 Grants: Existing service funded by new grant

SPROP Reduction in Property related costs

SG2

**SI1** Income - increase in current level of charges

SI2 Income - increase arising from expansion of existing service/new service

Grants: Improved Efficiency of existing service currently funded by unringfenced grant

### **DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19**

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E1	Service/Section	Regulatory Services Partnership							
		Description	Investigate potential commercial opportunities to generate income from provision of business advice. This follows on from the expansion of the RSP to include Wandsworth from November 2017, and increased resilience.	0	60	65	75	Med	Low	SI2
		Service Implication	Will need to ensure no conflict of interest in respect of service delivery.							
		Staffing Implications	Developing new areas of business will need careful consideration of deployment of existing resources.							
		Business Plan Consistent with Business Plan objectives implications								
Page		Impact on other departments	None, but will need to consider potential impact on partner boroughs.							
e 59		Equalities Implications	None.							
		TOM Implications	Consistent with objective of making service more commercially driven.							
SC	E2	Service/Section	Waste Services							
		Description Service Implication	Thermal Treatment of wood waste from HRRC Reduced recycling rate at HRRC down by c26%	302	30			Med	Med	SP2
		Staffing Implications	None							
	Business Plan Chang		Change in focus to measure diversion from Landfill compared to recycling performance							
		Impact on other departments	South London waste Partnership will need to be consulted							
		Equalities Implications	iqualities None							
		TOM Implications	Negative impact on recycling performance.							

### **DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19**

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
sc	E3	Service/Section	Leisure & Culture Development Team							
		Description Service Implication	Polka Theatre Grant Reduction Polka Theatre are redeveloping their site in Wimbledon and the council is committed to investing £150k of capital/section 106 towards that project. Once the project is complete Polka will be capable of generating more income and become more financially stable, thus not requiring all of the current grant. The council will still need to fund some grant as it is a requirement of other funding bodies.	64		30		Low	Low	SG2
Page 60										
		Impact on other departments Equalities Implications TOM Implications	Other departments will still be able to commission services from Polka, as they do currently.  None  None							

### **DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19**

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
sc	E4	Service/Section	Sustainable Communities							
		Description Service Implication	provided to the company by LBM None  None  None  None  Consistent with Business Plan objectives  ations  on other ments delivered by service level agreements with Merantun None  None		100			Low	Med	SP1
Page		Staffing Implications Business Plan implications Impact on other departments Equalities Implications TOM Implications								
ടത	E5	Service/Section	Greenspaces							
		Description Service Implication	Letting of remaining vacant facilities in Greenspaces None	513	50			Low	Low	SI2
		Staffing Implications Business Plan implications Impact on other departments Equalities Implications TOM Implications	nplications usiness Plan nplications nplications npact on other epartments qualities nplications							

**Savings Type** 

### **DEPARTMENT: ENVIRONMENT AND REGENERATION SAVINGS - BUDGET PROCESS 2018/19**

Panel	Ref		Description of Saving	Baseline Budget 17/18 £000	2019/20 £000	2020/21 £000	2021/22 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
SC	E6	Service/Section	Greenspaces							
		Description	Increased tenancy income in Greenspaces	513	40			Med	Low	SI1
		Service Implication	None							
		Staffing Implications	None							
		Business Plan implications	Consistent with Business Plan objectives							
		Impact on other departments	None insignificant							
Ь Т		Equalities	None							
) a		Implications								
Page		TOM Implications	Integral to Greenspaces TOM							
62			Total Environment and Regeneration	n Savings	280	95	75			

SI1	Income - increase in current level of charges
SI2	Income - increase arising from expansion of existing service/new service
SS1	Staffing: reduction in costs due to efficiency
SS2	Staffing: reduction in costs due to deletion/reduction in service
SNS1	Non - Staffing: reduction in costs due to efficiency
SNS2	Non - Staffing: reduction in costs due to deletion/reduction in service
SP1	Procurement / Third Party arrangements - efficiency
SP2	Procurement / Third Party arrangements - deletion/reduction in service
SG1	Grants: Existing service funded by new grant
SG2	Grants: Improved Efficiency of existing service currently funded by unringfenced grant
SPROP	Reduction in Property related costs

### <u>Panel</u>

C&YP	Children & Young People
CC	Corporate Capacity
HC&OP	<b>Healthier Communities &amp; Older People</b>
SC	Sustainable Communities

NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017
DEPARTMENT: Community and Housing 2019/20- New Savings

Panel	Ref	Notes	J	Description of Saving	Baseline Budget 17/18		Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key)
Adult \$	Social	Care							
			Service	Public Health					
17/18	CH81		Description	Public Health					
		The ring fenced Public Health Grant ends in March 2020, when funding becomes part of	Service Implication	Main PH services have just been redesigned and re-commissioned according to PH TOM signed off March 17. An ongoing review of the range and scope of PH services commissioned.		500	High	High	SP1
		the Business Rate funding settlement. It is not known what will happen to mandation of PH services and what 100% BBR will mean for the funding of the		The team has just been restructured with reduction in senior staff and broadening of roles for joint commissioning (across the council with C&H and CSF and with the CCG); there is little scope in further team reduction but scope for efficiency through further development of joint commissioning roles.		-			
		council as a whole. The review of PH funding will have to take into consideration its impact on	Business Plan implications	Any substantial change in PH services is likely to impact on service provision in C&H and CSF; change of staff would reduce commissioning capacity for C&H and CSF.					
-		other services.	Impact on other departments	Public Health focusses on population health improvement as well as reduction of health inequalities. People with the poorest health outcomes may receive less help.					
Page			Equalities Implications	Public Health focusses on people with the poorest health outcomes, so they may receive less or different help.					
63			TOM Implications	The PH TOM was developed out of sync with the rest of the council and was signed off only in March 17.					
Total (	Commu	nity & Housing 2019/20				500			
Total C	&H Sav	rings Proposal 2019/20				500			
Total Ca	&H Savi	ngs target				500			
(Shortfa	all)/Surp	olus				0			

**NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017 DEPARTMENT: Community and Housing New Savings** 

Panel	Ref	Notes		Description of Saving  Bas Bu		2020/21 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key
Adult \$	Social	Care							
			Service	ASC - Access & Assessment					
17/18		Savings on this scale, after a decade of making savings, are not deliverable by merely slicing back provision or cutting staffing. A more fundamental review of what Merton offers and delivers is necessary. There is an opportunity to make efficiencies and to improve the offer by integrating	Staffing	Older People's social care (mental health) Creating a fully integrated Older People's services, combining OP social work teams, OPMH teams with community health services to create a 'one stop shop' for supporting the most vulnerable older people, removing the barriers between health and social care. Integrating support for physical and mental health isues. This will make it easier for the most unwell and most frail to access the support they need, and for us to respond in the most effective ways, and thus maximising any potential for recovery of independence. Creating integrated teams will mean changing roles, locations and ways		500	High High	High High	SNS2
rage 64		health and social care for older people with physical and mental health needs.	Implications Business Plan implications Impact on other departments Equalities Implications  TOM Implications Services	of working. Any Staff reductions will be in management posts  It may require a pooled budget The integrated service will require a host organisation. The choice of the host will affect the demand on corporate services  This will impact on the council's response to vulnerable older people, most of whom either have a disability or a mental impairment.  The TOM will need to be refreshed to reflect an integrated model  Adult Mental Health		100	nigii	nigii	331
17/18	CH83		Description	Adult Mental Health					
11/10		Adult mental health has been protected from many of the savings rounds in the past, reflecting the historic gap	Service Implication Staffing	A fundamental review of adult mental health services and staffing to ensure that we meet our duties under the Care Act in the most cost effective ways  A reduction in mental health management and front line posts	1200	500	Medium	High	SS1
		between demand and supply. With this level of savings, this protection is no longer viable and we will need to look to reduce out offer to what the Care Act requires	Implications Business Plan implications Impact on other Equalities Implications TOM Implications	reduction in offer  By the nature of the service, these savings will impact on people with mental ill health reduction in offer					

**NEW SAVINGS PROPOSALS: CABINET DECEMBER 2017 DEPARTMENT: Community and Housing New Savings** 

Panel	Ref	Notes	Description of Saving			2020/21 £000	Risk Analysis Deliverability	Risk Analysis Reputational Impact	Type of Saving (see key
			Service	Public Health					
7/18	CH84		Description	Public Health					
		Grant ends in March 2020, when funding becomes part of the Business Rate funding settlement. It is not known what will happen to mandation of PH services and what 100% BBR will mean for the funding of the	Service Implication	Main PH services have just been redesigned and re-commissioned according to PH TOM signed off March 17. An ongoing review of the range and scope of PH services commissioned.		500	High	High	SP1
				The team has just been restructured with reduction in senior staff and broadening of roles for joint commissioning (across the council with C&H and CSF and with the CCG); there is little scope in further team reduction but scope for efficiency through further development of joint commissioning roles.		-			
		into consideration its impact on	Business Plan implications	Any substantial change in PH services is likely to impact on service provision in C&H and CSF; change of staff would reduce commissioning capacity for C&H and CSF.					
			Impact on other departments	Public Health focusses on population health improvement as well as reduction of health inequalities. People with the poorest health outcomes may receive less help.					
Page	J		Equalities Implications	Public Health focusses on people with the poorest health outcomes, so they may receive less or different help.					
			TOM Implications	The PH TOM was developed out of sync with the rest of the council and was signed off only in March 17.					
tal	ommui	nity & Housing 2020/21				1,600			
Total C&H Savings Proposal 2020/21 Total C&H Savings target (Shortfall)/Surplus						6,693 (5,093)			

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